

DISCOUNT POLICY

DATE ADOPTED: December, 2011 (Rev.)

TITLE: Tuition Discount – Ministers

PURPOSE

To provide those serving in full-time ministry an opportunity to provide their students with an education in a Christian environment as well as increasing the marketing expanse and exposure of VCS into the Tri-Valley for the provision of increased enrollment into the schools within this special market.

POLICY

Valley Christian Schools gives all eligible non-Valley Christian Center Pastors a 25% discount on tuition charges. Parents/guardians of international students (I-20) do not qualify for minister's discounts. This discount is available to new and current Valley Christian School families and does not include application and enrollment fees or any other costs incurred throughout the school year.

ELIGIBILITY

The pastor must

1. Be ordained or commissioned (licensed) from a recognized evangelical Christian organization and serving as a pastor in a full-time capacity.
2. Meet IRS rulings concerning ministerial status and file as such.
3. Be supportive of the philosophy of Christian school education and policies of the school.
4. Remain current in all tuition payments and other fees or costs associated with the education of their student.
5. Advise the Finance/Accounting Office of any status changes so the appropriate changes to the account can be made.
6. Minister within a 25-mile radius of Valley Christian Schools.

PROCEDURES

1. Applicant shall submit a copy of his current ordination or commissioning papers along with a letter (on the letterhead of the church or religious organization) certifying that the pastor is currently on staff as a full-time pastor. This letter of verification must be submitted annually.
2. The documentation will be reviewed by the Finance/Accounting Office.
3. Applicant will see the discount reflected in their tuition payment schedule.